



**Grand Valley & District Fire Board
Meeting Minutes**

**June 2, 2025, 5:30 p.m.
Grand Valley and District Fire Hall
2 Watson Road, Grand Valley**

Members Present: Paul Latam, Chair, Dave Halls, Co-Chair, Lorne Dart, Guy Gardhouse, Chris Gerrits, Sue Graham

Staff Present: Fire Chief Justin Foreman, Helena Snider, Secretary/Treasurer

1. Call To Order

2. Approval of the Agenda

Moved By: C. Gerrits

Seconded By: G. Gardhouse

Resolution Number: 2025-06-01

BE IT RESOLVED THAT the June 2, 2025 regular meeting agenda be approved as circulated.

CARRIED

3. Disclosure of Pecuniary Interest

4. Approval of the Minutes

4.a April 23, 2025 Minutes

Moved By: L. Dart

Seconded By: S. Graham

Resolution Number: 2025-06-02

BE IT RESOLVED THAT the minutes of the April 23, 2025 meeting be approved as circulated.

CARRIED

5. Deputations

6. Unfinished Business

6.a Recruitment - Hiring of Full Time Firefighters (OMERS/Benefits)

The Board received verbal update that Grand Valley Council has agreed to hire the full time firefighter's with the exception that the job postings must go external, there would be no internal posting. The Board discussed what this would mean for the current firefighter's that have already applied for the positions. The Board decided that they would do the hiring of the full time firefighter's instead of having the Town of Grand Valley do the hiring.

Moved By: S. Graham

Seconded By: C. Gerrits

Resolution Number: 2025-06-03

BE IT RESOLVED THAT the Board proceed with interviewing for the three full time firefighters;

AND FURTHER THAT the Board rescind matter #2025-03-08 from the March 26th meeting;

AND FURTHER THAT Ward & Uptigrove be used for hiring consultations and employment contracts and benefits, employee handbook, vacation policy and compensation/pay grid.

CARRIED

6.b Speed Camera Enforcement

6.b.1 Wellington County By-Law

6.b.2 Town of Grand Valley By-Law and Policy

Moved By: G. Gardhouse

Seconded By: C. Gerrits

Resolution Number: 2025-06-04

BE IT RESOLVED THAT the Grand Valley & District Fire Board adopt the Town of Grand Valley's Indemnification By-Law and Traffic Violation Reimbursement Policy.

CARRIED

7. Financials

7.a Accounts Payable

The Board asked why the amounts on the A/P report do not match the amounts on the Budget Variance Report. Staff informed the Board that the Budget Variance report does not include taxes.

Moved By: S. Graham
Seconded By: D. Halls

Resolution Number: 2025-06-05

BE IT RESOLVED THAT the Bills and Accounts for April 2025 in the amount of \$67,579.05 be approved and paid from the General Account.

CARRIED

7.b Accounts Receivable

The Board discussed moving funds into the GIC. Staff informed the Board that the 2024 Draft Financials will be presented to the Board next month. The Board directed staff to have the current GIC to be cashed into the Capital account, including the interest and they will decide on a new GIC after the review the 2025 Draft Financials. The Board asked the Chief to bring forward the vehicle replacement record to the June 25th meeting.

7.c Response Report

The Board asked what SOB stands for, Short of Breath. The Fire Department has run 80 calls to date, it wasn't until October last year that they reached this number of calls.
Call 25-072 we did not bill for, Chief Foreman issued a warning
Call 25-075 assisted Orangeville with an MVC

7.d Budget Variance Report

The Board asked about protective clothing, Chief Foreman advised that the Department will be purchasing 14 more sets.

8. Fire Chief's Report

9. Correspondence

10. New Business

11. Confirming Resolution

Moved By: L. Dart
Seconded By: C. Gerrits

Resolution Number: 2025-06-06

BE IT RESOLVED THAT leave be given to confirm the proceedings of the June 2, 2025 Grand Valley & District Fire Board meeting.

CARRIED

12. Adjournment

Moved By: G. Gardhouse
Seconded By: S. Graham

Resolution Number: 2025-06-07

BE IT RESOLVED THAT the Board adjourn to meet again on June 25, 2025 @ 5:30pm.

CARRIED

Paul Latam, Chair

Helena Snider,
Secretary/Treasurer