



REPORT TO COUNCIL 2025 - 014

TO: Mayor Gerrits and Members of Council
FROM: Sabrina VanGerven, Treasurer
DATE: February 19, 2025
SUBJECT: Financial Audit Services Tender Results

Recommendation

That Council accept the Report Financial Audit Services Tender Results for information and approve the appointment of RLB LLP as the auditors for the years of 2024-2029 via By-law appointment.

Background

Section 296 of the *Municipal Act, 2001* requires the Council of a local municipality to appoint an auditor who is responsible for annually auditing the accounts and transactions of the municipality and its boards and committees and expressing an opinion on the financial statements of these bodies based on the audit. Section 296 (3) of the *Municipal Act 2001* further states that an auditor shall not be appointed for a term exceeding five years.

On December 19th, 2024, BDO Canada LLP sent the Township a letter of resignation effective immediately. Staff posted a RFP Financial Audit Services Package tender on December 23rd, 2024, and closed on February 7th 2025.

Analysis

Proposals were received from one (1) auditing service; RLB LLP.

Results as follows

Company	2024	2025	2026	2027	2028
RLB LLP	\$39,600	\$41,200	\$42,800	\$44,400	\$46,000

These Terms are within the budgeted total of \$40,000 for audit services in the 2025 draft budget.

Conclusion

The purpose of this report is to present Council with the recommendation and results of the Financial Audit Services tender.

Strategic Plan Pillar: Expand Our Capacity to Serve

Goal #2 Identify and prioritize areas for service improvement.

Respectfully Submitted,
Sabrina VanGerven,
Treasurer