



**The Township of Amaranth Council Meeting
Minutes**

Wednesday, November 20, 2024, 9:00 a.m.
Council Chambers

Council Present: Mayor, C. Gerrits
Deputy Mayor, G. Little
Councillor, S. Graham
Councillor, B. Metzger
Councillor, A. Stirk

Staff Present: CAO/Clerk, N. Martin
Roads Superintendent, K. Watson
Consulting Township Planner, V. Schmidt

The Township of Amaranth Council held a regular meeting on Wednesday November 20, 2024, commencing at 9:00 a.m.

1. Call To Order

The CAO/Clerk determined quorum was obtained and the meeting was able to proceed.

Mayor Gerrits called the Meeting to Order at 9:01 a.m.

Mayor Gerrits attended the meeting virtually.

Mayor Gerrits passed the chair to the Deputy Mayor for the remainder of the meeting.

2. Land Acknowledgment

The Deputy Mayor read the Land Acknowledgement declaration that was provided in the agenda.

3. Approval of Agenda

Resolution #: 1

Moved by: A. Stirk

Seconded by: S. Graham

BE IT RESOLVED THAT:

Council do hereby approve the agenda as circulated.

CARRIED

4. Disclosure of Pecuniary Interest and General Nature Thereof

Council was reminded that they could declare a conflict at any time during the meeting should one arise.

5. Approval of Minutes

5.1 Regular Meeting of Council Minutes held October 16, 2024

5.2 Regular Meeting of Council Minutes held November 6, 2024

Resolution #: 2

Moved by: S. Graham

Seconded by: A. Stirk

BE IT RESOLVED THAT:

Council do hereby adopt the minutes of the Regular Meeting of Council held on October 16, 2024 and November 6, 2024 as circulated.

CARRIED

6. Open Forum

Nothing at this time.

7. Delegations/Presentations (pre-registered)

7.1 Dufferin Community Foundation

Giving Tuesday - Presentation & Proclamation Request

Ian Gilbert, from the foundations Board of Directors, attended the meeting to provide a presentation to Council.

Resolution #: 3

Moved by: B. Metzger

Seconded by: C. Gerrits

BE IT RESOLVED THAT:

Whereas Giving Tuesday is a national day of giving taking place on Tuesday, December 3, 2024;

Whereas Giving Tuesday is a celebration of generosity and volunteerism that encourages residents to give as much as they can, in whatever way that they can;

Whereas giving can take many forms, including donating to local non-profits, volunteering your time, giving physical goods or helping your neighbours;

Whereas it is fitting and proper on Giving Tuesday to recognize the tremendous impact of donations, volunteerism and community service in the Township of Amaranth;

Whereas Giving Tuesday is an opportunity to encourage our citizens to serve others throughout the holiday season and throughout the year;

Now, Therefore, the Township of Amaranth proclaims December 3rd to be Giving Tuesday in the Township of Amaranth and encourages all residents to embrace the spirit of generosity that has always strengthened our community by giving to their favourite local charity.

CARRIED

8. Public Meetings (Statutory and Non-Statutory)

Resolution #: 4

Moved by: A. Stirk

Seconded by: S. Graham

BE IT RESOLVED THAT:

Council now hold a Public Meeting pursuant to Section 7(6) of the *Ontario Building Code Act*, 1992, to consider adopting a new building permit fee schedule

CARRIED

8.1 Report to Council 2024-073

Building Services

Devon Staley from RSM Building Consultants presented information on the proposed building services, code of conduct and building permit fees for the Township of Amaranth.

Sunny Hayer asked a question regarding penalties for open permits. Devon Staley provided further information on permit requirements.

The CAO/Clerk advised that the transition agreement with the County will be discussed later in the meeting in closed session.

8.2 Adjourn the Public Meeting

Resolution #: 5

Moved by: B. Metzger

Seconded by: A. Stirk

BE IT RESOLVED THAT:

Council do now adjourn the Public Meeting held under the *Ontario Building Code Act* and resume regular business.

CARRIED

9. Unfinished Business Matters Arising from Minutes/Matters Arising from Delegations

The following items were received and/or dealt with:

9.1 Memo to Council 2024-043

Police Services Board appointment of Community Representative.

10. Planning Department

The following items were received and/or dealt with:

10.1 Memo to Council 2024-040

Zoning By-Law Amendment Z07-2024

The Consulting Township Planner advised that the by-law is to allow a secondary dwelling as a Temporary Use during the construction of a new

dwelling on the Property municipally known as 394208 County Road 12 and is recommending approval of the application.

The property owner was present at the meeting for comments and questions.

10.2 Memo to Council 2024-041

Consent Application B06-2024

The Consulting Township Planner advised the application is to allow an easement in favour of the owner of 205399 County Road 109 (Richie Bros.) to allow stormwater drainage from the adjacent lands. The Consulting Township Planner advised that no comments were received at the public meeting and is recommending approval subject to the conditions.

Resolution #: 6

Moved by: B. Metzger

Seconded by: A. Stirk

BE IT RESOLVED THAT:

Consent Application B06-2024 for lands legally described as Concession 2, Part Lot 1 on 7R-6879, Township of Amaranth, BE **APPROVED**

Subject to the following conditions:

1. That the Owner obtain approval of the easement documents and the draft reference plan from the Township and provide the required number of prints and deposited reference plan to the Township.
2. That all conditions be fulfilled within two years of the date of notice of decision where failure to do so will cause the application to be null and void.

CARRIED

10.3 Other

The CAO/Clerk advised that it is anticipated that Ritchie Bros. will be making a request to lift the holding provision on the property and enter into a site plan agreement at the next Council meeting.

11. Public Works Department

The following items were received and/or dealt with:

11.1 Report to Council 2024-084

Roads Update

The Roads Superintendent reviewed the report as presented. The Roads Superintendent provided an update on the truck fleet, public works projects and the Waldemar Water storage project.

11.2 Other

Council discussed the Recycled Asphalt Product (RAP) material, where it could be utilized for future projects or added into the existing road base.

Council was provided with an update on the bridge 21 project.

The Roads Superintendent provided an update on the Black Cat unit deployment and advised that a report is anticipated for the Joint Police Services meeting.

12. County Council Business

The following items were received and/or dealt with:

12.1 Township of Mulmur Fire Service Delivery Review

Council discussed the proposed motion and potential changes to the delivery of fire services.

Council requested that the Shelburne and Grand Valley Fire Master Plans be circulated to Council for review.

Resolution #: 7

Moved by: C. Gerrits

Seconded by: A. Stirk

BE IT RESOLVED THAT:

Council support the exploration of a North Dufferin Fire Service Area as presented by the Township of Mulmur

Further that this motion be forwarded to the County of Dufferin and all participating municipalities.

CARRIED

12.2 Other

Nothing at this time.

13. Committee Reports

The following items were received and/or dealt with:

13.1 Grand Valley Community Centre discussion

James Allen attended the meeting virtually to provide an update on the Grand Valley Community Centre renovation project.

13.2 Grand Valley and District Fire Board Meeting

Minutes September 4, 2024

Council discussed outstanding invoices and discrepancies in the existing agreement. Council wished to invite Fire Chief Foreman to a future meeting to discuss further. Council members on the Fire Board will request the agreement be forwarded to staff members for review.

13.3 Shelburne and District Fire Board

Minutes October 1, 2024; Operating & Capital Budget Resolutions

13.4 Orangeville Library Agreement 2025

Council discussed the agreement as presented and requested the Orangeville Library attend a future meeting to provide further information on user activity from Amaranth residents.

13.5 Other

The Mayor left the meeting at 11:04 a.m. with prior notice.

Council discussed the presentation of the Grand Valley Fire Master Plan.

14. General Business and Correspondence Consent Agenda

The following items were received and/or dealt with:

14.1 AMO

Watchfile - [November 7, 2024](#), Policy Update – [Encampments and Opioid Crisis](#), Upcoming AMO [2025 Education Workshops](#), Watchfile - [November 14, 2024](#)

14.2 Ontario News

[Ontario Investing Over \\$74 Million Through Next Round of Skills Development Fund Capital Stream](#), [Ontario Building Safer and Stronger Communities](#), [Ontario Breaks Ground of Long-Term Care Home in St. Catharines](#), [Ontario Boosting Efforts to Combat Bullying and Support Student Mental Health](#)

14.3 Letters of Support

Provincial Updates to the Municipal Elections Act

14.4 WOWC Support for Solve the Crisis Campaign

Council directed staff to send a letter of support.

14.5 Temporary Traffic Calming Measures - County Road 17

Council directed staff to send a letter of support.

14.6 Other

Council discussed a motion from the Town of Aurora regarding supporting transfer of the land tax and GST tax for infrastructure funding to municipalities. Council requested this information be provided at a future meeting.

15. Treasury Report

The following items were received and/or dealt with:

15.1 Other

Nothing at this time.

16. Added Items (Late Submissions)

None for this meeting.

17. New Business

17.1 Report to Council 2024-074

Council Meeting Dates for 2025

Resolution #: 8

Moved by: A. Stirk

Seconded by: B. Metzger

BE IT RESOLVED THAT:

Council accept report to Council 2024-074 and approve the Council Meeting Dates as presented for 2025.

CARRIED

17.2 Notice of Public Meeting

Fees and Charges and Procedural By-Law

The CAO/Clerk discussed the proposed changes to the by-laws which will be presented at the next meeting. The CAO/Clerk will provide the by-laws to Council in order for them to review and comment before the public meeting.

17.3 Memo to Council 2024-042

Staff Certificates

18. Notice of Motions

None for this meeting.

19. Closed Meeting

A break was taken from 11:16 a.m. to 11:25 a.m. prior to entering closed session.

Resolution #: 9

Moved by: S. Graham

Seconded by: A. Stirk

BE IT RESOLVED THAT:

Council move to a Closed Meeting pursuant to Section 239 of the *Municipal Act, 2001*, as amended, for the following reasons:

Labour relations or employee negotiations - CAO annual performance review,
Closed Memo to Council - Roads Positions

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26. - Building Transition agreement

CARRIED

19.1 CAO Annual Review - Roads Positions

19.2 Building Transition agreement

19.3 Adoption of Closed Meeting minutes

November 6, 2024

19.4 Rise and Report from Closed Meeting

It was confirmed that the only items discussed in closed session were those items on the closed agenda. Items discussed in closed and instruction to staff were affirmed. No other matters resulting of the closed meeting. Some matters were deferred.

Resolution #: 10

Moved by: S. Graham

Seconded by: B. Metzger

BE IT RESOLVED THAT:

Council do now rise and report from Closed Meeting.

CARRIED

20. By-Laws

Notice of intention to pass the following By-Laws:

20.1 Z07-2024 - Verstegen

Resolution #: 11

Moved by: S. Graham

Seconded by: A. Stirk

BE IT RESOLVED THAT:

Leave be given to introduce a by-law to Authorize Temporary Uses To Permit Certain Residential Activities On The Defined Lands; and that it be given the necessary readings and be passed and numbered as the next sequential number.

CARRIED

20.2 PSB Appointment

Resolution #: 12

Moved by: A. Stirk

Seconded by: S. Graham

BE IT RESOLVED THAT:

Leave be given to introduce a by-law to appoint members to the various Boards, Committees and Authorities in the Township of Amaranth; and that it be given the necessary readings and be passed and numbered as the next sequential number.

CARRIED

20.3 Building Services

Resolution #: 13

Moved by: B. Metzger

Seconded by: S. Graham

BE IT RESOLVED THAT:

Leave be given to introduce a by-law to Provide for the Administration and Enforcement of the *Building Code Act*, 1992, SO1992 c.23 with the Township of Amaranth; and that it be given the first and second readings and be numbered as the next sequential number.

CARRIED

20.4 Orangeville Public Library

Resolution #: 14

Moved by: S. Graham

Seconded by: B. Metzger

BE IT RESOLVED THAT:

Leave be given to introduce a by-law to authorize the execution of an agreement between the Orangeville Public Library Board and the Township of Amaranth; and that it be given the necessary readings and be passed and numbered as the next sequential number.

CARRIED

21. Confirming By-Law

Resolution #: 15

Moved by: A. Stirk

Seconded by: S. Graham

BE IT RESOLVED THAT:

Leave be given to introduce a by-law to confirm the Regular Meeting of Council of the Township of Amaranth for November 20, 2024; and that it be given the necessary readings and be passed and numbered as the next sequential number.

CARRIED

22. Adjournment

There being no further business the meeting adjourned at 1:00 p.m.

Resolution #: 16

Moved by: B. Metzger

Seconded by: S. Graham

BE IT RESOLVED THAT:

Council do now adjourn to meet again for the Regular Meeting of Council on Wednesday December 4, 2024 at 9:00 a.m. or at the call of the Mayor.

CARRIED

Head of Council

CAO/Clerk