

*Minutes for Shelburne Public Library Board Meeting  
Tuesday, April 16, 2024*

**Present:** Geoff Dunlop            Lindsay Wegener        Mikal Archer  
              James Hodder            Tricia Field            Susan Graham  
              Patricia Clark            Ruth Plowright

**Regrets:**                    Sharon Martin

**Also Present:**            Rose Dotten, CEO/Head Librarian

The Chair, Geoff Dunlop, called the meeting to order at 7:00 pm, February 20, 2024.

Reading of Land Acknowledgement:

“We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

**Motion 17-24        P. Clark, S. Graham**

Be it resolved that we approve the Agenda of the April 16, 2024, meeting.

**Carried**

**Motion 18-24        S. Graham, P. Clark**

Be it resolved that we approve the minutes of the board meeting, dated March 19, 2024.

**Carried**

**Motion 19-24        T. Field, S. Graham**

Be it resolved that we approve the Accounts Payable Register for March, 2024, with invoices and payments in the amount of \$64,074.81.

**Carried**

CEO/ Head Librarian’s Report:

- **Statistics—Including Social Media and e-resources**

- Attached is a summary of the Monthly Statistics for March, 2024.

- **Programming-**

- **Children’s Programming:**

- Children’s programming continues with Lego Time on Wednesday afternoons and morning Story Time every Friday morning.

- **Adult Programming:**

- **Archivist on the Road**—Laura Camilleri presented a wonderful presentation about “Museum Secrets” on April 11, 2024. Laura is in the library one day a month and the next day will be May 28, 2024.

- **Coffee, Conversation & Books** is next scheduled for May 15, in Grand Valley at the “Perked Perogi” with author Hugh Russel.

- **Rose’s Book Club**—the 4<sup>th</sup> Tuesday of each month—The next meeting in 2024 will be on April 23, 2024.

- **“Get Crafty” sessions:** Crafters come to the library to work on various crafts with other crafters. The 1<sup>st</sup> session was on April 2/24 from 2-4. It is held every Tuesday and the attendance has been amazing.
- **Tech Help**—is being offered by a student every Friday afternoon in half-hour segments. Appointments need to be made but walk-ins are admitted if time available. The spots are filling up fast every week.

## **Business**

- **Kiosk**—The Kiosk is almost ready to be delivered and Foodland has informed us that the hydro and internet service are ready and waiting for the Kiosk. The books are being ordered and we will provide an update when all factors are in place for the opening.
- **Cleaning Contract:** The new cleaner began on the Easter weekend for the initial clean of the library including the mats which have not been done for a long time.
- **Mold.** There is a lingering mold smell on the first floor and we are trying to track it down. It was discussed that we should ask about humidifiers.
- **Future Squirrel issues:** One of the board members recommended that if we have other incidents with squirrels in the attic, we should possibly try another pest control company, such as “Critter Ridder.”
- **Review of Draft 2023 Financial Statements from RLB.**

### **Motion 20-24 J. Hodder, M. Archer**

Be it resolved that the Shelburne Public Library Board receive the draft financial statements for the year 2023, as prepared by RLB, Chartered Professional Accountants, as circulated, and requests that a representative of RLB, Chartered Professional Accountants, attend the May 21, 2024, Shelburne Public Library Board meeting, to respond to any questions.

**Carried**

### **Motion 21-24 J. Hodder, R. Plowright**

That we now adjourn at 7:48 p.m., to meet again May 21, 2024, at 7 pm., or at call of the Chair.

**Carried**