

Grand Valley & District Medical & Dental Board

5 MAIN ST. N.

MINUTES

February 20, 2024, at 4pm
Council Chambers

Present: Lenora Banfield, Paul Latam, Philip Rentsch, Steve Soloman, Chris Gerrits, Helena Snider - Secretary/Treasurer

Regrets:

1. Call to Order

Chair Banfield called the meeting to order at 4pm.

2. Agenda Approval

#2024-02-01

Moved By: C. Gerrits

Seconded By: P. Rentsch

BE IT RESOLVED THAT the February 20, 2024, regular meeting agenda be approved as circulated.

Carried.

3. Disclosure of Pecuniary Interest

None

4. Minutes of Previous Meeting

4.1 January 30, 2024

#2024-02-02

Moved By: P. Latam

Seconded By: S. Soloman

BE IT RESOLVED THAT the minutes of January 30, 2024, be adopted as circulated.

Carried.

5. Business arising from Minutes

6. Deputation/Presentation

7. Financial Reports

7.1. Accounts Receivable

#2024-02-03

Moved By: P. Rentsch

Seconded By: P. Latam

BE IT RESOLVED THAT the Accounts Received presented to the Board in the amount of \$3, 859.72 for January 2024 be approved.

Carried.

7.2. Accounts Payable

#2024-02-04

Moved By: C. Gerrits

Seconded By: S. Soloman

BE IT RESOLVED THAT the Accounts Payable presented to the Board in the amount of \$38, 356.42 for January 2024 be approved.

Carried.

7.3. Budget Variance

The Board questioned why the budget variance figures do not match the A/P totals, the budget variance report figures are pre-tax amounts.

8. Unfinished Business

8.1 Engineer for Structural Wall – Verbal

The secretary/treasurer has been in contact with R.J. Burnside and a meeting has been scheduled for March 7th, 2024 at 9:30am.

8.2 Public Works – Storn and Sewage Drain

Public Works has snaked the sewage drain and there were no issues to report. They also snaked the storm drain and found that there was debris in the pipe. CT Horizontal & Vac flushed out the storm drain, and snaked it again, could not snake to the right side due to the angle but were able to snake to the left side. CT Horizontal & Vac and Public Works could not determine where the outflow is going.

The Board would like Public Works to snake the storm drain at the end of March again and see what the status is and report back.

The Board requested the secretary/treasurer to contact a plumber to check if the sump pump works and where it is discharging to.

8.3 2024 Draft Budget

The Township of Amaranth will include the budget in their budget discussions. They are waiting to hear back from their auditors as to why the Medical Building is included in their financial statements.

Township of East Garafraxa, as per the Board agreement, will continue their involvement until December 31, 2024.

#2024-02-05

Moved By: P. Rentsch

Seconded By: S. Soloman

BE IT RESOLVED THAT the Board approves the 2024 Draft Budget.

Carried.

8.4 Snow Contract at The Upper – No Contract

#2024-02-06

Moved By: P. Latam

Seconded By: C. Gerrits

BE IT RESOLVED THAT whereas 787497 Ont Inc. clears The Upper portion of the Medical & Dental Centre parking lot;

AND WHEREAS the Medical & Dental Centre believes to own 20% or less of the whole parking lot area;

BE IT RESOLVED THAT the Board resolves to pay 20% of the contract 787497 Ontario Inc has for clearing snow;

AND FURTHER THAT this amount does not exceed \$162.00 per month plus HST;

AND FURTHER THAT the Board having paid the December 2023 invoice #NOV/DEC23, believes to have paid its portion for 2023/2024 winter in full.

Carried.

9. New Business

9.1 Dental Office – Sink and Plumbing

The Dental Office Manager informed the secretary/treasurer that they are having issues with the sink in the kitchen area, it is not draining properly. The Board directed staff to contact a plumber to have this looked at.

10. Correspondence

10.1 Quote from B.T. Builders for Medical Space Renovations

10.2 Quote from Winmar – Provided at Meeting

10.3 Quote from Blueline Home Services – Provided at Meeting

The Board discussed the three quotes provided.

#2024-02-07

Moved By: C. Gerrits

Seconded By: P. Latam

BE IT RESOLVED THAT the Board approve the estimate from Blueline Home Services for repairs to the Medical Centre at a cost not to exceed \$43,300.00 plus HST.
Carried.

10.4 Incident with Public Works

Public Works had an incident involving the recycling bin from the Dental office. The blue bin was not retrieved by the Dental staff and was left out overnight with a metal rod in it. There was snowfall that evening, and due to heavy winds, snow accumulation was high. When Public Works staff was out the following morning plowing the sidewalks, the recycling bin and metal rod got caught in the snow blower, causing issues with the blade and equipment. The Dental staff was informed of the incident and advised to collect their bins prior to leaving the office.

11. Confirmation of Meeting

#2024-02-08

Moved By: S. Soloman

Seconded By: C. Gerrits

BE IT RESOLVED THAT leave be given to confirm the proceedings of the Grand Valley Medical/Dental Board meeting of February 20, 2024.

Carried.

12. Adjournment

#2024-02-09

Moved By: C. Gerrits

Seconded By: P. Latam

BE IT RESOLVED THAT we do now adjourn this meeting of the Board to meet again on April 16, 2024 at 4pm or at the call of the Chairperson.

Carried.

ORIGINAL SIGNED BY

Lenora Banfield, Chair

ORIGINAL SIGNED BY

Helena Snider, Secretary/Treasurer