



The Township of Amaranth Council Meeting
Minutes

Wednesday, April 17, 2024, 6:00 p.m.
Council Chambers

Council Present: Mayor, C. Gerrits
Deputy Mayor, G. Little
Councillor, S. Graham
Councillor, B. Metzger
Councillor, A. Stirk

Staff Present: CAO/Clerk, N. Martin
Treasurer, S. VanGerven
Deputy Clerk, H. Boardman
Planning Coordinator, A. Harris
Roads Superintendent, K. Watson
Consulting Township Planner, V. Schmidt
Township Solicitor, J. Wilker

The Township of Amaranth Council held a regular meeting on April 17, 2024,
commencing at 6:00 p.m.

1. Call To Order

The CAO/Clerk determined quorum was obtained and the meeting was able to proceed.

Mayor Gerrits called the Meeting to Order at 6:00 p.m.

2. Land Acknowledgment

The Mayor read the Land Acknowledgement declaration that was provided in the agenda.

3. Approval of Agenda

Resolution #: 1

Moved by: A. Stirk

Seconded by: S. Graham

BE IT RESOLVED THAT:

Council do hereby approve the agenda as circulated.

CARRIED

4. Disclosure of Pecuniary Interest and General Nature Thereof

Council was reminded that they could declare a conflict at any time during the meeting should one arise.

4.1 A. Stirk - Report to Council 2024-036

The property being discussed is beside my family owned automotive shop.

5. Approval of Minutes

5.1 Regular Meeting of Council Minutes held April 3 2024

Resolution #: 2

Moved by: B. Metzger

Seconded by: G. Little

BE IT RESOLVED THAT:

Council do hereby adopt the minutes of the Regular Meeting of Council held on April 3 2024 as circulated.

CARRIED

6. Open Forum

None for this meeting.

7. Delegations/Presentations (pre-registered)

None for this meeting.

8. Public Meetings (Statutory and Non-Statutory)

Resolution #: 3

Moved by: A. Stirk

Seconded by: S. Graham

BE IT RESOLVED THAT:

Council now hold a Public Meeting under the *Planning Act* regarding the following:

Z03-2024 Geurts and B04-2024 Brummell

CARRIED

8.1 Report to Council 2024-034

Application for Zoning By-Law Amendment Z03-2024 Geurts Concession 7 East Part Lot 13 RP 7R6342 Part 4 being 334150 7th Line, Amaranth

The CAO/Clerk read the regulations and advised that notice has been provided in accordance with the *Planning Act*. The Planning Coordinator advised the purpose and effect of the application is to rezone the property from Rural (RU) to a site-specific Rural Zone to facilitate the proposed detached secondary dwelling unit above the existing detached garage.

The Applicant, Rita Geurts, was present at the meeting for comments and questions. The applicant requested the planning fees be refunded and was directed to send a formal request for Council to review.

The CAO/Clerk advised that the zoning by-law will be reviewed and updated once the Official Plan and LEAR study are completed.

Comments had not been received from all circulated agencies at the time of writing the report to Council. No comments were received from the public at the meeting.

8.2 Report to Council 2024-035

Application for Consent B04-2024 Brummell Concession 2 Lot 7 being 513375 2nd Line, Amaranth

The CAO/Clerk read the regulations and advised that notice has been provided in accordance with the *Planning Act*. The Planning Coordinator advised the purpose and effect of the application is to sever a portion of the subject property to create a new rural lot. The proposed area to be severed is approximately 0.60ha with a retained area of approximately 39.65ha. One existing severed lot already exists on the Subject Property (B8-1988). Council previously approved application B05-2021 subject to the completion of all conditions. The applicant was unable to complete the conditions within the *Planning Act* allotted time frame and the severance lapsed and became null and void.

The Planning Coordinator reviewed the comments that were received and noted that comments had not been received from all circulated agencies at the time of writing the report. No comments were received from the public at the meeting.

Legal Counsel for the Applicant, Patrick White, was present at the meeting for comments and questions. Council discussed the condition requested by the County related to lot suitability for the installation of a sewage system and if it belongs with the conditions of a severance application or if it should be included with the building permit application.

Mr. White discussed the previous application and was advised this matter will be discussed in item 10.4.

8.3 Adjourn the Public Meeting

Resolution #: 4

Moved by: B. Metzger

Seconded by: G. Little

BE IT RESOLVED THAT:

Council do now adjourn the Public Meeting held under the *Planning Act* and resume regular business.

CARRIED

9. Unfinished Business Matters Arising from Minutes/Matters Arising from Delegations

The following items were received and/or dealt with:

9.1 Potential Habitat for Humanity Location

Council directed Staff to discuss the development of land with Grand Valley.

9.2 Memo to Council 2024-019

By-Laws currently under review

The CAO/Clerk advised this report was provided as information at the request of Council.

9.3 Report to Council 2024-026

Ownership Details for the Trailway in Waldemar

Council discussed the insurance cost be taken from the recreation account on an annual basis and not from the Council donation account. Council discussed if an agreement would need to be put in place. The entire section of the trail is owned by the Town of Grand Valley and the Upper Grand Trailway Committee is tasked with the development and maintenance of the Trailway for recreation purposes.

Resolution #: 5

Moved by: G. Little

Seconded by: B. Metzger

BE IT RESOLVED THAT:

Council do hereby approve the request of the Upper Grand Trailway Association for a donation of \$1,700.00.

CARRIED

9.4 Other

Nothing at this time.

10. Planning Department

The following items were received and/or dealt with:

10.1 Report to Council 2024-036

Notice of Site Plan Agreement Dynevor Express (2009) Limited 473032
County Road 11

A. Stirk declared a conflict on this item. (The property being discussed is beside my family owned automotive shop.)

The notice was provided to Council as information. The purpose of the applications are to develop the property to allow for an office building and the parking of transportation trailers towards the back parking lot.

Councillor Stirk rejoined the meeting after the discussion.

10.2 Notice of Adoption - Future Caledon Official Plan

10.3 Ministry of Municipal Affairs and Housing

[Review of proposed policies for a new provincial planning policy instrument](#)

Council directed Staff to have this added to the next agenda for comments.

10.4 Brummell request for refund Consent Application B05-2021

Council discussed the request and determined there was sufficient documentation that Staff communicated the deadlines for outstanding conditions.

Legal Counsel for the Applicant, Patrick White, and the Applicant, Randy Brummell were present at the meeting for comments and questions.

Resolution #: 6

Moved by: B. Metzger

Seconded by: G. Little

BE IT RESOLVED THAT:

Council do not support the refund of planning fees in the amount of \$2000 for application B05-2021.

CARRIED

10.5 Other

Council advised that there is a large number of boats being stored at 5 James Street and requested that By-Law Enforcement attend to follow-up.

11. Public Works Department

The following items were received and/or dealt with:

11.1 Waldemar Water Storage Upgrade Project

This information was provided to Council as an update on the water storage upgrades.

The CAO/Clerk advised the completion date is anticipated to be fall 2024. The Roads Superintendent advised that staff is marking locates for the property and is keeping an eye on the project. The CAO/Clerk advised the water tank will not be displaying a name and can not be used for advertising.

11.2 Verbal discussion

Request that we remove a section of guide rail along 10th line so people can access the river.

Council was advised that the property is owned by the GRCA and not the Township.

11.3 Verbal discussion

South side of Station Street washing away from the corner of St. John Street west to the park entrance.

Council was advised that Roads Staff is continuously monitoring the area.

11.4 Report to Council 2024-030

Water Tank request

The Roads Superintendent provided an overview of the report. Staff will look into water taking registration with the Province.

Council directed Staff to create a standard operating procedure for taking water which includes best efforts for minimizing water taken from drains/creeks.

Resolution #: 7

Moved by: G. Little

Seconded by: A. Stirk

BE IT RESOLVED THAT:
Council accept Report to Council 2024-030 and authorize staff to purchase a water tank in the approximate amount of \$30,500 from Husky Farm Equipment Ltd.

CARRIED

11.5 Other

The Roads Superintendent advised that the retriever rental has been delivered and will be in use for the next 20 days depending on the weather.

12. County Council Business

The following items were received and/or dealt with:

12.1 MPAC Submission Report for February 2024

12.2 Invitation to Participate in Dufferin County's Community Insights Workshop Series

The CAO/Clerk advised a workshop will be held at the Township office on Wednesday, May 1, at 2:30 pm.

12.3 Other

Council was advised that a County wide transit working group is being formed to review transit options around the County.

13. Committee Reports

The following items were received and/or dealt with:

13.1 NVCA Media Release

Apply for NVCA's 2025 tree planting grants

Council was reminded that Tree Day Pick-up will be held on May 4, 2024 and includes a compost give away from the County.

13.2 Verbal discussion

Waldemar Park Committee

Council discussed plans on the design of the park and the Committee will submit a formal request to Council. Council discussed the use of parkland dedication funds and potential sponsorships or donors. Council was advised that the annual Waldemar Park clean up event will take place and the date is to be determined.

North Park Committee

Council was advised that the Committee is proposing trails to connect the developments in the area to Fiddle Park and installing a Pickleball court in the Devonleigh park. Further information and a formal request will be provided at a later date.

13.3 Grand Valley Public Library Board

Minutes March 20, 2024

2023 Annual Report

13.4 Other

Nothing at this time.

14. General Business and Correspondence Consent Agenda

The following items were received and/or dealt with:

14.1 AMO

[AMO Education: April Workshops](#), Education: [Municipal Codes of Conduct: Essential to Good Governance](#), Watchfile - [April 4, 2024](#), Update: [Bill 185, Cutting Red Tape to Build More Homes Act, 2024](#), Policy Update: [New Federal Infrastructure & Housing Items in Upcoming 2024 Budget](#), Watchfile - [April 11, 2024](#)

14.2 Ontario News

[Ontario Rewards the Town of Georgina with More Than \\$1.5 Million for Progress Toward 2023 Housing Target](#), [Province to Honour the Recipients of the 2024 Volunteer Service Awards](#), [Ontario Protecting Public Lands from Illegal Development](#), [Ontario Expanding Highway 7 from Pickering to Markham](#), [Minister Calandra to Introduce Legislation to Cut Red Tape and Build More Homes](#)

14.3 FCM Voice

[Canada Housing Infrastructure Fund | 2024 Sustainable Communities Awards | AC2024 | and more](#), Events: [AC2024: What's new and exciting this year](#)

14.4 City of St. Catharines

Endorsement of Town of Lincoln Resolution re. Urgent Need for Increased Funding for Museums and Libraries

Council directed staff to send a letter of support to the Town of Lincoln.

14.5 ADM Letter to Treasurers - April 4 2024

Ian Freeman, Assistant Deputy Minister, Provincial-Local Finance Division, Ministry of Finance – Property Tax Update

14.6 Proposed regulation regarding Minister's Permit and Review powers under the Conservation Authorities Act

Council discussed the correspondence. Councillor Metzger will draft a letter with Councils opposition and concerns.

14.7 2024 OSUM Conference

14.8 Upper Grand District School Board

[Long Term Accommodation Final Report](#)

14.9 Resolution - Township of Adelaide Metcalfe

Request to Increase Tile Drain Loan Amount

14.10 WOWC

Support for Small Business Enterprise Centre Funding

Council directed staff to send a letter of support.

14.11 Support Letters from various municipalities concerning Highway 413 and Operation Budget funding

14.12 Other

Council discussed the the closure of water testing labs and requested this item be placed on the next agenda for comment.

15. Treasury Report

The following items were received and/or dealt with:

15.1 Report to Council 2024-027

Dust Control Products Tender Award 2024

Resolution #: 8

Moved by: G. Little

Seconded by: A. Stirk

BE IT RESOLVED THAT:

The 2024 Dust Control Products Tender be awarded to Da-Lee Dust Control Ltd. for the total tender amount of \$224,619.50 plus applicable taxes.

CARRIED

15.2 Report to Council 2024-028

Grass Cutting Tender Award 2024

The report was provided for information and no motion was required as the tender was within the budgeted amount.

15.3 Report to Council 2024-029

Haul, Mix and Stack Winter Sand Tender Award 2024

The report was provided for information and no motion was required as the tender was within the budgeted amount.

15.4 Report to Council 2024-03

Current Amenities/Road Use Agreements

The report was provided as information and outlined the status of existing Amenities Agreements and their expiration dates.

15.5 Other

Nothing at this time.

16. Added Items (Late Submissions)

None for this meeting.

17. New Business

17.1 Memo to Council 2024-020

Procedural By-Law Review

The CAO/Clerk advised that a change in Council meeting times have been adjusted at the request of Council.

17.2 Report to Council 2024-032

Heavy Truck By-Law

The CAO/Clerk advised that the by-law has been updated to assist the OPP with enforcement, change the heavy truck definition and remove the POA set fines.

Council directed Staff to amend the Schedule A table of the by-law. The 2nd Line road should be adjusted to indicate FROM 5 Sideroad TO 30 Sideroad.

17.3 Report to Council 2024-033

Site Alteration Application Process

The CAO/Clerk advised that an information package has been created to outline requirements for applications, permit process and the fees associated with the application. The CAO/Clerk advised that further requirements and restrictions can be added to agreements on a case by case basis.

Council directed staff to include a section in the information package that outlines penalties and enforcement in place for violations.

17.4 Verbal discussion

Township wide transportation master plan and need for a secondary plan for the Farmington area.

Council discussed the need for a transportation master plan to identify road concerns that need to be addressed. Council directed Staff to reach out to the Town of Orangeville and County of Dufferin to inquire if the Township could piggy back on their plan development.

Council directed Staff to have R.J. Burnside comment on the need for a secondary transportation plan for the Farmington area.

17.5 Brave Canoe Launch Gathering Invitation

18. Notice of Motions

None for this meeting.

19. Closed Meeting

Resolution #: 9

Moved by: A. Stirk

Seconded by: S. Graham

BE IT RESOLVED THAT:

Council move to a Closed Meeting pursuant to Section 239 of the *Municipal Act, 2001*, as amended, for the following reasons:

Advice that is subject to solicitor-client privilege, including communication necessary for that purpose

CARRIED

19.1 Advice that is subject to solicitor-client privilege, including communication necessary for that purpose

Cachet Development, Amarline proposal

19.2 Rise and Report from Closed Meeting

It was confirmed that the only items discussed in closed session were those items on the closed agenda. Items discussed in closed and instruction to staff and the solicitor were affirmed. No other matters resulting of the closed meeting.

A break was taken from 8:38 p.m. to 8:41 p.m. after arising from the closed meeting.

Resolution #: 10

Moved by: A. Stirk

Seconded by: S. Graham

BE IT RESOLVED THAT:

Council do now rise and report from Closed Meeting.

CARRIED

20. By-Laws

Notice of intention to pass the following By-Laws:

20.1 Heavy Trucks

Resolution #: 11

Moved by: A. Stirk

Seconded by: S. Graham

BE IT RESOLVED THAT:

Leave be given to introduce a by-law to Restrict Heavy Trucks on Township of Amaranth Highways as amended; and that it be given the necessary readings and be passed and numbered as the next sequential number.

CARRIED

20.2 Procedural By-Law

Resolution #: 12

Moved by: G. Little

Seconded by: B. Metzger

BE IT RESOLVED THAT:

Leave be given to introduce a by-law to govern the proceedings of the Council of the Corporation of the Township of Amaranth; and that it be given the necessary readings and be passed and numbered as the next sequential number.

CARRIED

21. Confirming By-Law

Resolution #: 13

Moved by: S. Graham

Seconded by: A. Stirk

BE IT RESOLVED THAT:
Leave be given to introduce a by-law to confirm the Regular Meeting of Council of the Township of Amaranth for April 17 2024; and that it be given the necessary readings and be passed and numbered as the next sequential number.
CARRIED

22. Adjournment

There being no further business the meeting adjourned at 9:12 p.m.
Resolution #: 14

Moved by: B. Metzger
Seconded by: G. Little

BE IT RESOLVED THAT:
Council do now adjourn to meet again for the Regular Meeting of Council on Wednesday May 1 2024 at 6:00 p.m. or at the call of the Mayor.
CARRIED

Head of Council

CAO/Clerk